

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

January 20, 2016

6:30 p.m.

Present: Rebecca Morrison, Susie Polentini, John Stahl, Aaron Dentz, Melissa Thompson, Kyle Moore, Jeremy Struss and Suzanne Martin.

Excused: John Fuhs

Also in attendance: Kate Garman, Andrew Joseph, Rachel Crockford, Dacia Hopfensperger, Bob Dohr of the Lake Country Reporter, Darin Clark, Jennifer Mills, and Patty Young.

CALL TO ORDER

Rebecca Morrison called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Stahl motioned to approve the agenda. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Mr. Moore provided information about the Hawk of the Month program, commending students for positive behavior at school. Also noted were the participants of the January Geography Bee.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Announcement of Candidates for Board Election – Aaron Dentz and Darin Clark have each submitted a Declaration of Candidacy and will be on the ballot for the two school board positions in April 2015.

Finance and Operations Committee – Upcoming selection of the budget forecasting model was discussed as well as a discussion of upcoming capital improvements and priorities.

Enrollment Update: 2nd Friday Pupil Count – The student enrollment at Swallow has remained the same from September through January of the current school year.

Student Assessment Data Review – Mrs. Hopfensperger and Mrs. Crockford presented to the Board a summary of student assessments, both standardized and Swallow created, that are administered annually and reviewed student performance data.

Semi Annual Report on Bullying Prevention and Response– Mrs. Garman discussed the Semi Annual Report on Bullying Prevention and Response, including the PBIS program, current trends in behavior, staff response and evaluation of potential bullying.

Consideration of Offering a Four Year Old Kindergarten – Dr. Thompson discussed the proposal of a 4 Year Old Kindergarten

Blue Ribbon Schools Nomination Acceptance and Application Process– Dr. Thompson discussed the recent nomination of Swallow School for the National Blue Ribbon Schools Program and the collaborative efforts underway to complete the application process.

Principal's Report

Mr. Moore presented the following information:

January in Review – Mr. Moore described the work of the staff Collaborative Learning Teams who have been reviewing district assessments to determine the best path forward, planning student assemblies to celebrate students involved academics, the arts, and athletics, and reviewing curriculum and technology progress and needs.

Staff Development Update – Many professional development offerings are provided for staff during January and February. Educator Effectiveness was the focus of the staff meeting this month and during Early Release and no student days there will be staff-led sessions with different foci based on individual goals and needs so as to personalize learning opportunities for the staff, in addition to continued work on district goals.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

John Stahl motioned to approve the following minutes: December 16, 2015 – Regular Meeting; and December 18, 2015 – Finance and Operations Committee Meeting; and January 17, 2016 - School Board Work Session. Susie Polentini seconded and the motion carried on a 4-0 voice vote.

Business Services

Monthly Accounts – Susie Polentini moved to approve receipts as presented in the amount of \$171,172 and expenditures in the amount of \$583,616 during the month of December 2015. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Policy

Second Reading of Policy Revisions or Edits – The board read and discussed the following policies: 423 – Open Enrollment; and 423R – Open Enrollment Procedures

Waive Third Reading and Approve Policy Revisions or Edits – John Stahl moved to approve following policies: 423 – Open Enrollment; and 423R – Open Enrollment Procedures. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Teaching and Learning

Approval of 4 Year Old Kindergarten – Aaron Dentz moved to approve the establishment of a 4 Year Old Kindergarten as presented. John Stahl seconded and the motion carried 4-0 on a voice vote.

Open Enrollment Space Determination

Four Year Old Kindergarten— John Stahl moved to approve zero (0) spaces for 4Year Old Kindergarten for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Kindergarten – John Stahl moved to approve fifteen (15) spaces for two sections of Kindergarten for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

First Grade – John Stahl moved to approve zero (0) spaces for two sections of 1st grade for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Second Grade – John Stahl moved to approve five (5) spaces for two sections of 2nd grade for the 2016-17 school year. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Third Grade – John Stahl moved to approve nine (9) spaces for 3rd grade for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Fourth Grade – John Stahl moved to approve eleven (11) spaces for 4th grade for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Fifth Grade – John Stahl moved to approve sixteen (16) spaces for 5th grade for the 2016-17 school year. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Sixth Grade – John Stahl moved to approve ten (10) spaces for 6th grade for the 2016-17 school year. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Seventh Grade – John Stahl moved to approve one (1) spaces for 7th grade for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Eighth Grade – John Stahl moved to approve five (5) spaces for 8th grade for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Special Education, Speech and Language – John Stahl moved to approve zero (0) spaces for the speech and language program for the 2016-17 school year. Susie Polentini seconded and the motion carried 4-0 on voice vote.

Special Education, Non-Speech and Language – John Stahl moved to approve zero (0) spaces for the special education non-speech and language program for the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

The Board discussed the following items:

2016-17 Budget—Mr. Struss and Dr. Thompson reviewed the proposed budget calendar for the 2016-17 school year and discussed the budget parameters the board would like to see as the 2016-17 budget is built.

Board Self-Evaluation Follow Up – The Board discussed its self-evaluation. Becky Morrison discussed opportunities for Board development and avenues for interaction with the community.

Long Range Planning- The Board determined that at its next Work Session on Long Range planning it will review data on resident student population and the school funding formula to analyze the impact of open enrollment to establish a common philosophy on class size, sections and how to best use Open Enrollment to manage overall school enrollment in the future. Additionally, the board will formalize a strategic planning process and ways to further engage the school community in the process.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

At 8:49 p.m. At this time, the Board of Education will convene into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) and (1)(e) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” This session is being held specifically to review the Superintendent’s performance in accordance with Board Policy and the investment of public funds in district property. (Roll Call Vote Required) Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

RECONVENE INTO OPEN SESSION

At 9:56 p.m. the Board of Education reconvened into open session. Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

ADJOURNMENT

At 9:57 p.m., Susie Polentini made the motion to adjourn which was seconded by John Stahl and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk